

Fall Semester 2017, Undergraduate Admission

Transfer Admission Guidelines for International Students



KOOKMIN UNIVERSITY

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Application and Document Submission

1. Applicants must apply online.
 - ※ Websites for application : “<http://iat.kookmin.ac.kr>” or “<http://www.uwayapply.com>”
2. Applicants are NOT allowed to apply to two or more admission units [majors, departments, or schools]
3. KMU Students (including expelled students) are NOT allowed to apply for transfer admissions.
4. Please fill in the online application very carefully. Cancellation or changes to the application after submission will NOT be accepted.
 - ※ Please review your application before submission.
5. Applicants are entirely responsible for any consequences that may be caused by the submission of incorrect application information. Applicants are also held responsible for any disadvantages resulting from incorrect (outdated or omitted) contact information and failure to receive notice from the university.
 - ※ Applicants must inform the university of any changes in phone number or address.
6. Documents submitted will NOT be returned regardless of success or failure.

Information on Evaluation (Test)

1. Detailed information on Korean test will be informed to candidates individually.

Candidates must bring their ID card and test identification slip on the day of the test.

 - ※ Candidates will not be allowed to enter the examination room after the entrance time.
2. Candidates who have lost their test identification slip must get it reissued before the entrance time from UWAYAPPLY (www.uwayapply.com) or the International Affairs Division (Room 203, Global Center, Kookmin University).
 - ※ Candidates without their test identification slip will not be allowed to enter the exam room.

Credit Transfer and Graduation Requirements

1. Under university regulations, transfer students are required to complete the courses designated by the faculty for graduation.
 2. Transfer students are ineligible for early graduation.
 3. Applicants should select admission unit [major, department, or school] with prudence. Any of the followings may result in delayed graduation:
 - a. Transfer to a major, department, or school which is not similar to the previous major.
 - b. A large number of prerequisite courses designated by the faculty.
-

Revocation of Admission

1. If an applicant is found to have submitted falsified or forged documents or hires a substitute examinee, the application will be disqualified and the admission and enrollment will be revoked even after entrance registration. In this case the tuition and entrance fees will not be refunded.
2. If an applicant is enrolled in two or more universities for the same semester, the admission will be revoked. In this case the tuition and entrance fees will not be refunded.
3. If a graduate-to-be applicant fails to graduate, or if an applicant fails to complete the pre-scheduled semester by the due date, the admission and enrollment will be revoked.
4. If the Ministry of Justice refuses to issue a student visa (D-2) for the applicant, the admission will be revoked. In case that the successful applicant could not receive a student visa (D-2) within 2 weeks from the beginning of the semester, the admission and enrollment will also be revoked. Applicants are entirely responsible for visa refusals and delays.
5. On inquiry regarding the applicant's academic records, if an applicant is found to be unqualified, the admission and enrollment will be revoked even after entrance registration. In this case, tuition and entrance fees will not be refunded.

Other Notifications

1. Since there are no additional announcements to individual applicants regarding these admission guidelines, applicants should be well-informed of the guidelines. The university is not held responsible for any disadvantages incurred by applicants' poor understanding of the admission guidelines.
2. Applicants must check the announcement of successful candidates, which will be made on the university's homepage (<http://iat.kookmin.ac.kr>). The university will NOT inform the applicant of the admission results individually. Applicants are entirely responsible for the disadvantages incurred by failure to check the announcement.
3. **Evaluation records and scores will NOT be disclosed.**
4. Final ruling regarding the admission guidelines will be subject to related laws and regulations, the university's regulations, and the decisions of "the University Admissions Management Committee".
5. This guideline is written in Korean Language and translated in English. In case of any conflict over the meaning or application of this guideline, the Korean language text of this guideline shall prevail over any translation thereof.

Privacy Policy

1. The reception and management of the online application is contracted out to Uwayapply Co. Ltd., a company specializing in online applications for college admission.
 2. Kookmin University collects and stores personal information only necessary for admission under the consent of applicants, and uses it for the purpose of admission and college registration only. After admission into the university, the university will use and provide the collected personal information for the purpose of education, research, administration, health insurance, announcement of campus life and information. Accordingly, applying for admission is regarded as the applicant's consent to this privacy policy, and application submission without consent to this policy will not be accepted.
 3. The list of personal information to be collected : Applicant's name, Alien Registration number, application specifications (term, type, school/ department/ major, application number), nationality, address, educational history, contact numbers, e-mail address, bank account, parents' information (name, nationality, occupation, address, contact number), etc.
-

■ Application Requirements

Applicants **MUST** meet all of the following three requirements (Nationality, Language, and Academic Requirement)

[Nationality Requirement]

The applicant and his/her parents must have foreign citizenship.

[Language Requirement]

Applicants must meet one of the following:

- A. Applicants who acquired TOPIK (Test of Proficiency in Korean) Level 4 or higher
- B. Applicants who have completed Level 4 or higher at the Korean Language Center of Kookmin University.
- C. Applicants who have completed Level 4 or higher at a Korean language center of a four-year university in Korea.
 - ※ The requirement is completion of Level 4 or higher out of a 6-level system. Applicants might not meet the requirement due to the different level systems of respective universities.
- D. Applicants who have studied at a college in Korea for 1 year (2 semesters) or more (except for international schools or colleges)
- E. Applicants who have passed the Korean Proficiency Test held by Kookmin University.
- F. [For KMU International Business School only]
 - TOEFL iBT 80 (CBT 210, PBT 550), IELTS 5.5 or higher
 - Applicant who works for government or international organization with a reference from the organization. (If necessary, interview can be held.)
 - Applicants for transfer to the 2nd year who have studied in a regular college course taught in English for 1 year or more
 - Applicants for transfer to the 3rd year who have studied in a regular college course taught in English for 2 years or more
 - Native English speakers

[Academic Requirement]

[For transfer to the 2nd year] Applicants must meet one of the following:

- A. Applicants who completed (or are expected to complete) the 1st year or two regular semesters in a regular 4-year university course in Korea with more than 33 credits earned (or scheduled to earn), with the exception of applicants to the College of Law, College of Engineering, College of Electrical Engineering and Computer Science, College of Forest Science, College of Natural Sciences, and College of Physical Education, who are required to have more than 34 credits earned (or scheduled to earn).
- B. Applicants who graduated (or are expected to graduate) from a college in Korea or abroad.
- C. Applicants who completed (or are expected to complete) the 1st year (or 2 semesters) or more and earned (or are expected to earn) more than 1/4 of the credits required for graduation in a regular 4-year university course (a bachelor's degree course) abroad.

[For transfer to the 3rd year] Applicants must meet one of the following:

- A. Applicants who completed (or are expected to complete) the 2nd year or 4 regular semesters in a regular 4-year university course in Korea with more than 65 credits earned (or scheduled to earn), with the exception of applicants to the College of Law, College of Engineering, College of Electrical Engineering and Computer Science, College of Forest Science, College of Natural Sciences, and College of Physical Education, who are required to have more than 68 credits earned (or scheduled to earn).
- B. Applicants who graduated (or are expected to graduate) from a college in Korea or abroad.
- C. Applicants who completed (or are expected to complete) the 2nd year (or 4 semesters) or more and earned (or are expected to earn) more than 1/2 of the credits required for graduation in a regular 4-year university course (a bachelor's degree course) abroad.

※ Eligibility Restrictions

- A. Dual citizenship holders of the Korean nationality are not eligible to apply.
- B. If Applicant and his/her parents have obtained the Korean nationality in the past, the Applicant is not eligible to apply.
- C. Applicants who passed high school qualification examination overseas are not eligible to apply.
- D. There is no restriction on eligibility in regard to the previous major of applicants

■ Admission Schedule


| Category | Schedule | Details |
|--|--|---|
| Online Application | 2017. 03. 20(Mon) ~ 06. 08(Thu) 10:00 ~ 17:00 | KMU(http://iat.kookmin.ac.kr) or Uwayapply(www.uwayapply.com) |
| Document Submission | 2017. 06. 09(Fri) 10:00 ~ 17:00 | Room 202, Global Center International Affairs Division [except Saturdays, Sundays and public holidays] |
| Korean Proficiency Test | 2017. 06. 14(Wed) | Kookmin Univ. in Korea and Peking Univ. in China (Venue: to be announced) |
| Announcement of Successful Candidates | 2017. 07. 07(Fri) 16:00 | KMU homepage (http://iat.kookmin.ac.kr) |
| Registration [Tuition & Fee Payment] | 2017. 07. 10(Mon) ~ 07. 12(Wed) | WOORI BANK, 09:00~16:00 (During working hours) |
| Orientation (1st) | 2017. 07. 17(Mon) | Time and venue will be informed individually |
| Issue of Certificate of Admission | 2017. 07. 24(Mon) ~ 07. 25(Tue) | Room 203, Global Center International Affairs Division Kookmin University |
| Orientation & Course Registration | Mid of August 2017 | Time and venue will be informed individually |
| Start of Fall Semester 2017 | 2017. 08. 28(Mon) | |

※ The admission schedule is subject to change without prior notice. It will be announced on the university's homepage if the admission schedule has changed.

■ Field of Study

| College | Admission Unit [Department, School, Major] | | Year | |
|---|--|---|------|-----|
| | | | 2nd | 3rd |
| Global College of Humanities and Area Studies | School of Korean Language and Literature | Korean Language and Literature | ○ | ○ |
| | | Korean as a Global Language | ○ | - |
| | School of English Language and Literature | School of English Language and Literature | ○ | - |
| | | English Literature and Linguistics | - | ○ |
| | | English for Global Communication | - | ○ |
| | Department of Chinese Language and Literature | Chinese Literature and Linguistics | ○ | ○ |
| | | Chinese Politics and Economy | ○ | ○ |
| | Department of Korean History | | ○ | ○ |
| | Department of Eurasian Studies | | ○ | ○ |
| Department of Japanese Studies | | ○ | ○ | |
| College of Social Sciences | School of Public Administration and Public Policy | School of Public Administration and Public Policy | ○ | - |
| | | Public Administration | - | ○ |
| | | Public Policy | - | ○ |
| | Department of Political Science and Diplomacy | | ○ | ○ |
| | Department of Sociology | | ○ | ○ |
| | School of Communication | Media and Communication | ○ | ○ |
| | | Advertising & Public Relations | ○ | ○ |
| College of Law | School of Law | School of Law | ○ | - |
| | | Public Law | - | ○ |
| | | Private Law | - | ○ |
| College of Economics and Commerce | Department of Economics | | ○ | ○ |
| | Department of Commerce and Finance | | ○ | ○ |
| College of Business Administration | School of Business Administration | School of Business Administration | ○ | - |
| | | Business Administration | - | ○ |
| | | Business Analytics and Statistics | ○ | ○ |
| | School of Management Information Systems | School of Management Information Systems | ○ | - |
| | | Information Management | - | ○ |
| | KMU International Business School | International Business | ○ | ○ |
| | School of Finance and Accounting(Fiance and Insurance) | | ○ | ○ |
| School of Finance and Accounting(Accounting) | | ○ | - | |

| College | Admission Unit [Department, School, Major] | | Year | |
|-----------------------------------|---|---|------|-----|
| | | | 2nd | 3rd |
| College of Creative Engineering | School of Mechanical Engineering | Mechanical Systems Engineering | ○ | ○ |
| | | Convergence Mechanical Engineering | ○ | ○ |
| | School of Civil & Environmental Engineering | School of Civil & Environmental Engineering | ○ | - |
| | | Civil & Environmental Engineering | - | ○ |
| College of Computer Science | School of Software | School of Software | ○ | - |
| | | Software | - | ○ |
| College of Automotive Engineering | Department of Automotive Engineering | | ○ | ○ |
| | Department of Automobile and IT Convergence | | ○ | ○ |
| College of Science and Technology | Department of Forestry, Environment, and Systems | | ○ | ○ |
| | Department of Forest Products and Biotechnology | | ○ | ○ |
| | Department of Nano and Electronic Physics | | ○ | ○ |
| | Department of Applied Chemistry | | ○ | ○ |
| | Department of Information Security, Cryptology, and Mathematics | | ○ | ○ |
| | Department of Food and Nutrition | | ○ | ○ |
| College of Physical Education | School of Physical Education | Sports Education Major | ○ | ○ |
| | | Sports Industry and Leisure Major | ○ | ○ |
| | | Sports Health and Rehabilitation Major | ○ | ○ |
| | | | | |

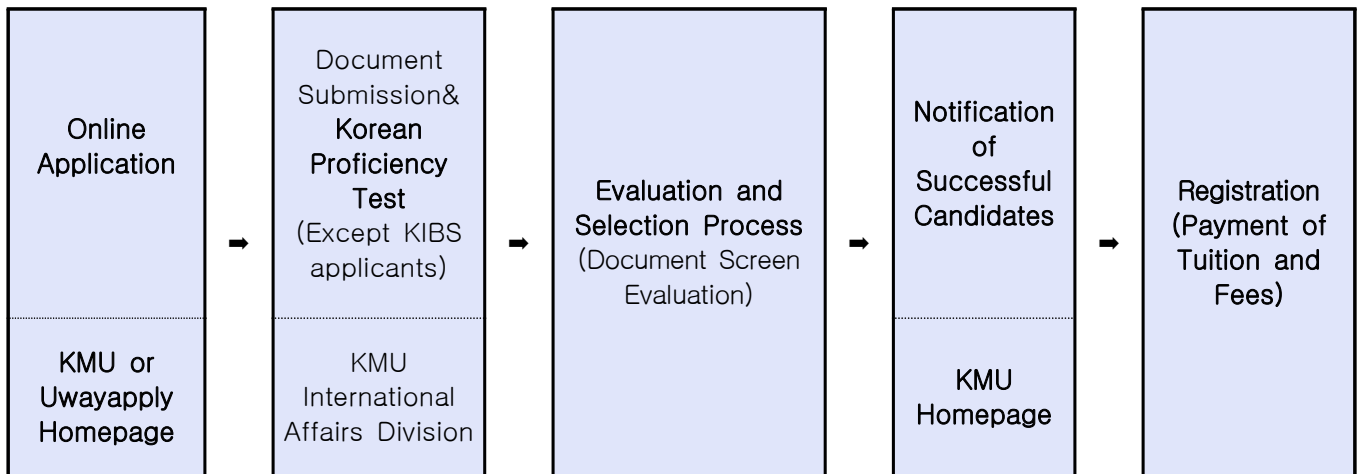
 **KMU International Business School marked as (◆) is taught entirely in English.**

■ Number of Students to be Admitted

There is no limitation on the number of international students to be admitted. Applicants will be selected on the basis of the evaluation of their academic ability within the capacity of each admission unit.

■ Application Process

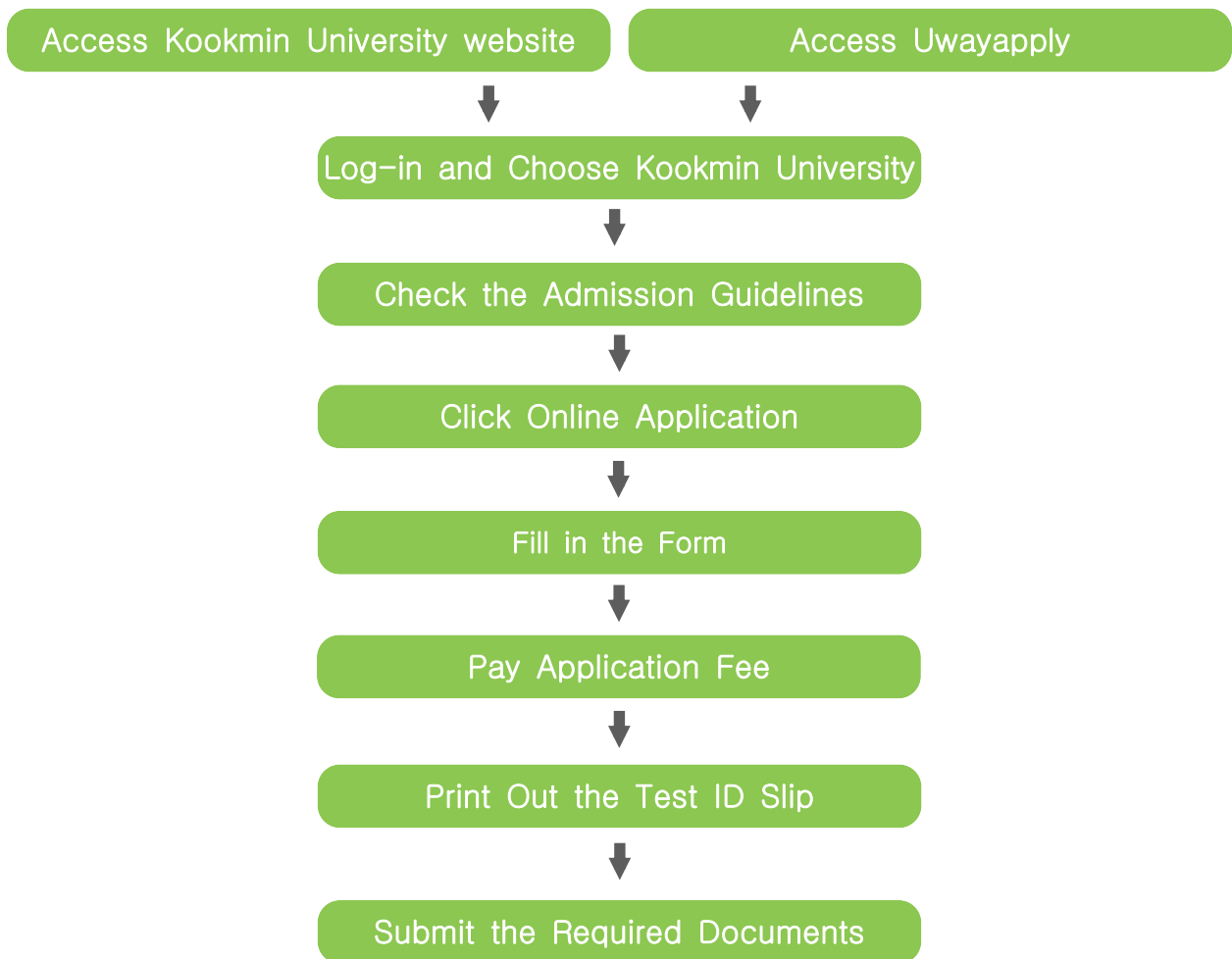
1. Admission Procedure



2. Online Application

A. **Application Website:** KMU (<http://iat.kookmin.ac.kr>) or Uwayapply (www.uwayapply.com) or

B. **Application Procedure**



C. Application Notice

- Applicants must scan a 3x4 cm photograph and upload it in the online application.
- Cancellation or changes of the application after submission will NOT be accepted. Please check over your application before submission and payment of application fee.
- The online application may take longer than expected, so please allow sufficient time to submit the online application before the closing time.
- Please fill in the online application form very carefully. Applicants are entirely responsible for any consequences resulting from the submission of incorrect (outdated or omitted) application information.

※ The International Affairs Division (Room 203, 2F, Global Center) will assist applicants with online application during the submission period. If you have any difficulty, please visit the office (Saturdays, Sundays and public holidays excluded).

3. Document Submission

A. Submission Method

Submission in person or by registered mail (must be delivered before the submission deadline)

B. If the required materials are not submitted before the deadline, the applicants may be disqualified and the application fee will not be refunded.

| Address | Remarks |
|--|--|
| International Admissions Officer, Room 202, 2F, Global Center, Kookmin University, 77 Jeongneung-ro , Seongbuk-gu, Seoul, 02707, Korea | Applicants must keep the registered mail receipt (for delivery confirmation) |
| [Korean] (02707) 서울특별시 성북구 정릉로 77 국민대학교 글로벌센터 202호 국제교류팀 외국인입학담당자 앞 | |

■ Required Application Documents

1. List of Required Documents

| Category | Required Documents | Remarks |
|--|---|--|
| University Forms | 1. Application Form | - Print out the online Application Form |
| | 2. Self-introduction Essay and Study Plan | - Written in applicant's own handwriting (KIBS Applicants should write in English) (Use pen, not pencil) |
| Documents Verifying Academic Background | 3. Certificate of graduation (or expected graduation) or Certificate of Completion (or Enrollment) from previously attended college or university | <ul style="list-style-type: none"> - It MUST be a notarized document. - Successful Chinese applicants: Must submit Academic Verification from the China Academic Degrees & Graduate Education Development. (www.cdgd.edu.cn, or www.cis.or.kr / Confucius Institute in Seoul, ☎ 02-554-2688) |
| | 4. Official transcript of previously attended college or university | |
| | 5. Documents describing the requirements for graduation (credits earned, semesters completed, etc.) | |
| Documents Verifying Nationality | 6. A copy of ID card (of the applicant and parents) | |
| | 7. A copy of applicant's passport | |
| | 8. A copy of applicant's Alien Registration Card | - For applicants living in Korea only |
| | 9. Certificate of entry and exit records of the applicant, issued by the Korean Immigration Office | - For applicants living in Korea only (within 1 month of the submission date) |
| | 10. Official documents verifying of the relationship between the applicant and parents (Family Register, Birth Certificate, Nationality, etc.) issued by a government agency | <ul style="list-style-type: none"> - China: Certificate of family relations (notarized) and a copy of family register - In case that the applicant's parents are divorced or deceased, please submit a certificate verifying the facts (marriage and divorce records, death certificate, etc.). |
| Documents Verifying Language Proficiency | 11. Certificate of Korean proficiency <ul style="list-style-type: none"> - A certificate of completion(attendance) from a Korean language institution - A certificate of attendance (for the immediate previous semester) - A certificate in TOPIK | - Applicant who have D-4 visa must submit a certificate of completion(attendance) from a Korean language institution |
| | 12. Certificate of English proficiency <ul style="list-style-type: none"> - TOEFL iBT 80 (CBT 210, PBT 550), IELTS 5.5 (for KIBS applicants only) | <ul style="list-style-type: none"> - KIBS applicants should submit a Certificate of English proficiency TOEFL or IELTS, (except for native speakers) - Reference (Applicants who work for the government or international organizations should have a reference letter from the organization's head) |
| Other | 13. A copy of Korean bankbook (for holders only) | - The account number should be included for refunding application fee |

2. Notice for Document Submission

- A. All documents must be written in or translated into Korean or English(English documents recommended) and notarized.
- B. Applicants must submit the original documents. If applicants must inevitably hold the original document, on condition that the original must be submitted later, applicants may submit a copy after checking it against the original at the Admissions Office.
- C. Successful applicants must submit the following documents by August. 11(Fri), 2017. The decision of admission can be revoked unless the applicant submits the documents.**
 - Chinese applicants : Academic Verification from the China Academic Degrees & Graduate Education Information.
(www.cdgdc.edu.cn, or www.cis.or.kr / Confucius Institute in Seoul, ☎ 02-554-2688)
 - Non-Chinese applicants : Apostille certificate of diploma and transcripts of previously attended college (university) or Korean Consul Verification on the certificate of diploma and transcripts
- D. If there is any exceptional case in the academic background such as the early graduation, skipping a grade and no transcript, or no school records etc., the applicant must submit the verification document issued by the school or government agency equivalent to the Korean Office of Education.
- E. Applicants who have submitted the expected graduation certificate must submit the graduation certificate before the date of entrance.
- F. Applicants may be required to submit additional documents for verifying a specific fact. Documents submitted will not be returned.
- G. If the name of the date of birth on the submitted documents are different, the applicant will need to turn in a document verifying their identification that is issued by country's court or the diplomatic office
- H. Admission scores and evaluation processed are strictly confidential.

※ If an applicant is found to have submitted falsified or forged documents, the application will be disqualified, and the admission and enrollment will be revoked even after entrance registration.

■ Selection Process

1. Selection Criterion

| Admission Unit | Scoring Rubric | |
|--------------------------|---------------------|-------|
| | Document Evaluation | Total |
| All Departments, Schools | 100% | 100% |

2. Korean Proficiency Test held by Kookmin University

Applicants who do not meet the Korean language requirement (See page 1) must pass the Korean Proficiency Test held by Kookmin University

- Date : 2017. 06. 14.(Wed)
- Venue : Kookmin University in Korea and Peking University in China(To be announced)
- ※ If the Korean language requirement is satisfied, the applicant is exempt from the Korean Proficiency Test held by the university.
- ※ KMU International Business School applicants and KGSP students are exempt from Korean Proficiency Test held by the university.

3. Document Evaluation

| Admission Unit | Scoring Rubric |
|--------------------------|--|
| All Departments, Schools | Self-introduction essay, study plan, college records and Korean proficiency (or English proficiency for applicants to KMU International School) will be comprehensively evaluated. |

4. The Criteria of Selection

A. There is no limitation on the number of international students to be admitted.

Applicants will be selected on the basis of the evaluation of their academic ability within the capacity of each admission unit.

B. If an applicant does not submit any required document, the applicant will be disqualified.

■ Application Fee

1. Application Fee

| Admission Unit | Application Fee | | | | |
|--------------------------|--------------------|-----------------------------|------------------------|-------------------------|----------|
| | Administration Fee | Korean Proficiency Test Fee | Document Screening Fee | Document Evaluation Fee | Total |
| All Departments, Schools | ₩50,000 | ₩30,000 | ₩50,000 | ₩20,000 | ₩150,000 |

2. Refund of Application Fee

- A. Applicants who are exempt from or absent for the Korean proficiency test will get a refund of the test fee (₩30,000) submitted to their bank account.
- B. Applicants who are found to be unqualified upon the result of the document screening will get a refund of the document evaluation fee (₩20,000) submitted to their bank account.

■ Tuition and Entrance Fee Payment for Successful Candidates

1. Registration Period

| Registration [Full Payment] | Registration Period | Remarks |
|--|---|---|
| Full payment of tuition & entrance fee | 2017. 07. 10(Mon) ~07. 12(Wed) 09:00 ~ 16:00 <During working hours> | Print out the bill from the university's homepage and pay the tuition & fee at Woori Bank |

2. Notification for Successful Candidates

- A. If a successful candidate does not pay the deposit for registration confirmation before the deadline, the admission will be automatically canceled.
- B. Detailed schedule and method for full payment of tuition and entrance fee will be announced individually with the Notifications of Successful Candidates.
- C. If a successful candidate does not pay the tuition and entrance fee before the deadline, the admission will be automatically canceled.

■ Refund of Tuition and Entrance Fee

Successful applicants who want to deny entrance and get a refund must visit the International Affairs Division (Room 202, Global Center, KMU) with the tuition and fee receipt, applicant's ID card, and bankbook before 16:00, August. 11(Fri), 2017.

■ 2017 Tuition and Entrance Fees

This is our 2017 tuition fee. But, The Tuition Fee may fluctuate according to the rate of inflation and the development of an improved educational environment.

(Unit : Korean Won)

| Faculty (Major, Department, School, College) | Entrance Fee | Tuition (per semester) | Total |
|---|--------------|------------------------|-----------|
| Global College of Humanities and Area Studies College of Social Sciences (except School of Communication) College of Law College of Economics and Business | 883,000 | 3,302,000 | 4,185,000 |
| Business Administration Major (School of Business Administration) | 883,000 | 3,421,000 | 4,304,000 |
| School of Management Information Systems Business Analytics and Statistics Major School of Finance and Accounting School of Communication | 883,000 | 3,540,000 | 4,423,000 |
| KMU International Business School | 883,000 | 4,658,000 | 5,541,000 |
| College of Creative Engineering College of Automotive Engineering College of Computer Science | 883,000 | 4,311,000 | 5,194,000 |
| Department of Forestry, Environment, and Systems Department of Forest Products and Biotechnology Department of Information Security, Cryptology, and Mathematics | 883,000 | 3,843,000 | 4,726,000 |
| Department of Nano and Electronic Physics Department of Applied Chemistry Department of Food and Nutrition Department of Advanced Fermentation Fusion Science and Technology | 883,000 | 4,024,000 | 4,907,000 |
| College of Physical Education | 883,000 | 3,891,000 | 4,774,000 |

☞ Admission fee shall be paid with first semester tuition (for the first semester only)

■ Scholarships

1. Scholarship (For the first semester only)

| Category | Eligibility | Amount of Scholarship |
|--|---|---|
| KMU Korean Language Center Scholarship | Students who finished 2 semesters or more in KMU Korean Language Center | - 50% of Tuition fee |
| | Students who finished 1 semester in KMU Korean Language Center | - 30% of Tuition fee |
| Admission Scholarship | All transfer students | - 20%~50% of Tuition fee (Depending on the admission scores) |
| TOPIK Scholarship | Students who acquired TOPIK Level 6 | - Living allowance of ₩2,000,000 |
| | Students who acquired TOPIK Level 5 | - Living allowance of ₩1,500,000 |
| | Students who acquired TOPIK Level 4 | - Living allowance of ₩1,000,000 |

- ※ If a freshman student is eligible for two or more scholarships, the student will receive only the one scholarship which is higher than the others.
- ※ The criteria and the amount of scholarships are subject to change due to the university's scholarship policy.
- ※ KGSP students and home country government scholars are excluded from this scholarship.
- ※ In order to receive a living allowance by submitting TOPIK Test levels 4~6, the certificate of TOPIK must be submitted by Jun 09(Fri), 2017.

2. Scholarships for Current Students

A. Type of Scholarship

| Type | Criteria | Amount of Scholarship |
|------------------|--|------------------------|
| Sung-gok | 1st rank student in each college (Or school/department) ※ GPA over 3.8 is required | 100% of tuition fee |
| Top of the Class | 2nd rank student in each college (Or school/department) | 70% of tuition fee |
| Grade Type 1 | A certain number of students | 50% of tuition fee |
| Grade Type 2 | A certain number of students | 30% of tuition fee |
| TOPIK | TOPIK Level 4~6 | KRW1,000,000~2,000,000 |

- ※ KGSP students and home country government scholars will be excluded from this scholarship.
- ※ The criteria and the amount of scholarships are subject to change due to the university's scholarship policy.

■ Dormitory

1. Facility Status

| | On-Campus Dormitory | Off-campus Dormitory |
|------------|---|---|
| Scale | - 256 rooms in four modern buildings | - 220 rooms in three modern buildings |
| Capacity | - 1,020 students | - 703 students |
| Facilities | - Fully equipped with cafeteria, lounge, and laundry room - Air-conditioned and heated - All rooms with LAN and shower facilities | - Fully equipped with kitchen, lounge, and laundry room - Air-conditioned and heated - All rooms with LAN and shower facilities |

2. How to Apply and Selection Method

- A. How to apply : During our orientation
- B. Selection Criteria : If the number of applicants exceeds capacity, students with higher admission scores will be selected
- C. For inquiry : Center of Dormitory : 02)910-5842 / <http://dormitory.kookmin.ac.kr>

■ Medical Insurance and Health Check-up

1. Medical Insurance

International students must have medical insurance in case of unexpected accidents or disease. We explain insurance in detail at orientation for newly admitted students.

2. Health Check-up

- A. We do a health check-up for all freshmen. The time and venue will be announced.
 - B. Students who are found to have any contagious diseases in the results of the health check-up must accept the university's decision; for example, a leave of absence.
- ※ For inquiry : Center for International Student Services
(Room 105, Global Center, 02-910-5842, 5843)

■ Issuance of Admission Certificate

1. Issuance Place: Room 202, Global Center, International Affairs Division,
2. Required documents for admission certificate issuance
 - Certificate of applicant's bank balance with USD 20,000
(Chinese account : money must remain the same in the account until 2017. 09. 30.,
Korean account: certificate issued within 1 week of the submission date)
 - Academic Verification : Certificate of Graduation must be Confirmed by consulate, Apostille certified, China Academic Degrees & Graduate Education Information(or China Higher-education Student Information)

■ Visa information

1. Applicant who live Korea : Change of visa type or visa extension
 - * Students should make a reservation on-line(www.hikorea.go.kr).
 2. Applicant who need New visa(D-2)
 - A. Please should apply in advance our International Affairs Division. (enterkmu@kookmin.ac.kr)
 - B. Students should check the documents for visa to their home country's consulate after paying tuition fee.
 - C. Please check the "Notification of Successful Candidates" on our website.
- ※ If you don't extend and change your visa before the expiration date printed on your Alien Registration Card, a penalty will be charged according to the Immigration Law.
- ※ Please ask Immigration Office (☎1345) for more information on visa problems.

■ Contact Information

| Department | Telephone | e-mail | Category |
|--------------------------------|-----------------|--|--|
| International Affairs Division | (02) 910-5834~5 | enterkmu@kookmin.ac.kr | Admissions information and general affairs |

Address : International Admissions Officer, Room 202, 2F, Global Center, Kookmin University,
77 Jeongneung-ro , Seongbuk-gu, Seoul, 02707, Korea

Self-Introductory Essay and Study Plan

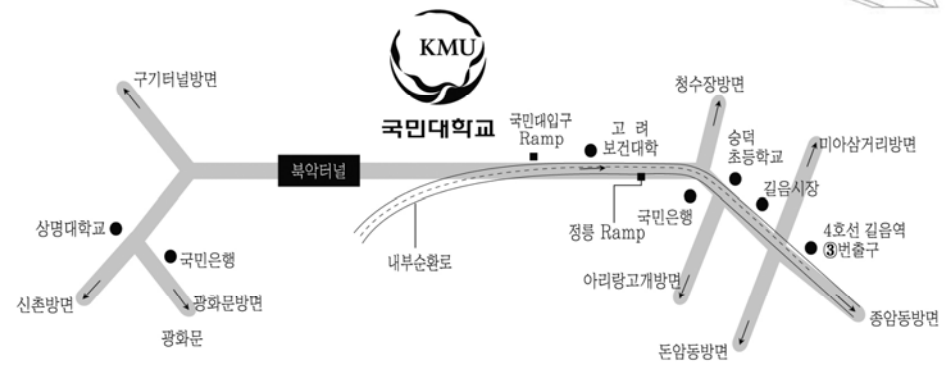
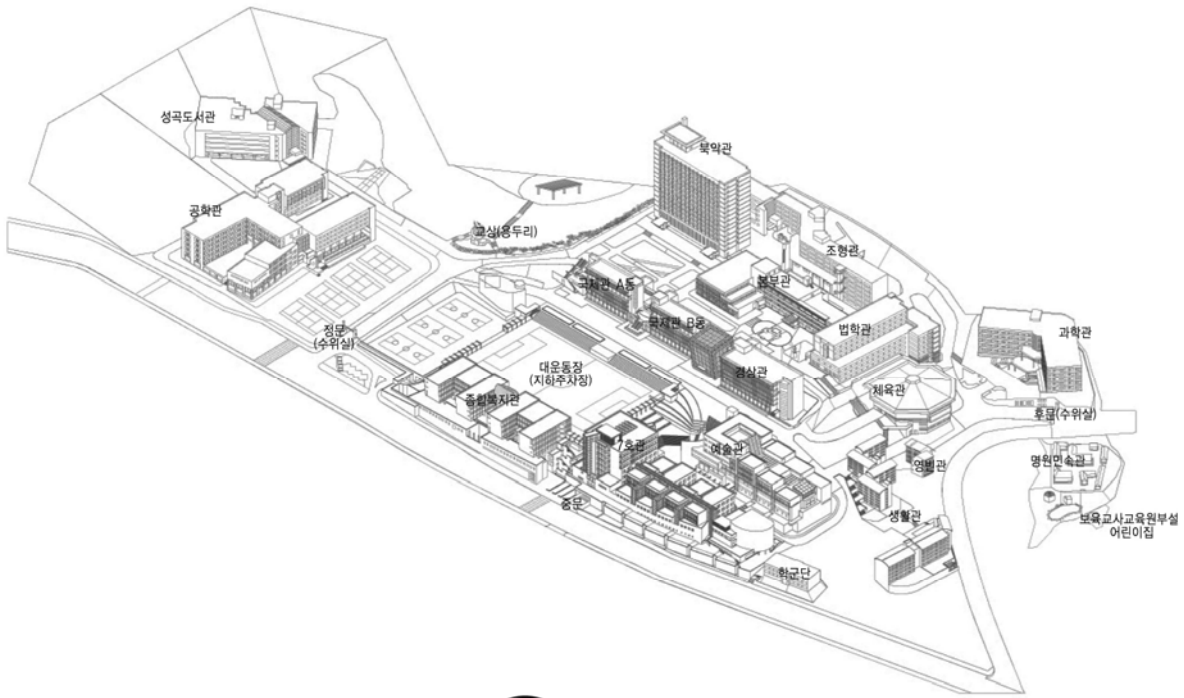
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|-----------------------|---|-------------------|--|------|--|
| Department (Major) | KMU International Business School (International Business) | Examinee's No. | | Name | |
|-----------------------|---|-------------------|--|------|--|

<Instructions when writing>

1. Applicant should write this essay by him/herself based on facts. If it is found to be plagiarized or written by someone else, admission will be revoked regardless of the consequences.
2. Write it in your own handwriting; must be written in English.
3. If you need more paper, please print out and use the second page.

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Directions



- 지하철 이용시**
 - 1호선 종 각 역 → 1번 출구 → 1020번(교보문고 방면 200m) → 국민대학교
 - 4번 출구 → 143번(20m아래 정차) → 1213, 1117, 7211번(길음역) → 국민대학교
 - 4번 출구 → 150, 160번(20m아래 정차) → 153, 171번(길음역) → 국민대학교
 - 2호선 신 촌 역 → 1번 출구 → 110번(동교동 방면 250m) → 국민대학교
 - 3호선 경복궁역 → 3번 출구 → 1020, 1711번(자하문 방면 50m 아래) → 국민대학교
 - 4호선 길 음 역 → 3번 출구 → 171, 1117, 1213, 7211번 → 국민대학교
 - 5호선 광화문역 → 2번 출구 → 1711번(한국통신 앞) → 국민대학교
 - 3번 출구 → 1020번(교보문고 앞) → 국민대학교
 - 3,6호선 연신내역 → 4번 출구 → 7211번 → 국민대학교
- 버스 이용시**
 - 1020번 (정릉산정아파트 ↔ 국민대학교 ↔ 종로1가), 1117번 (국민대학교 ↔ 길음전철역 ↔ 솔샘터널)
 - 지선버스 → 1166번 (국민대학교 ↔ 우이동), 1213번 (국민대학교 ↔ 청량리)
 - 1711번 (국민대학교 ↔ 광화문 ↔ 공덕동), 7211번 (기자촌 ↔ 국민대학교 ↔ 신설동)
 - 간선버스 → 110번 (국민대 ↔ 제기동 ↔ 용산 ↔ 신촌 ↔ 국민대), 153번 (우이동 ↔ 수유리 ↔ 국민대 ↔ 신촌 ↔ 우이동)
 - 171번 (국민대학교 ↔ 돈암동 ↔ 성대앞 ↔ 상암동)
- 내부순환로 이용시**
 - 일산 방면에서 왕십리 방향 이용시 → 정릉 Ramp 진출 후 U 턴
 - 왕십리 방면에서 성산대교 방향 이용시 → 국민대입구 Ramp 진출 후 오른쪽